

REGULATIONS
of the XXIV International Conference
of the International Sport Federation of Firefighters and Rescuers

Date: October 25-29, 2023.

Venue: Harbin (People's Republic of China).

1. Mandatory information for delegates

The following information must be provided:

1. Registration form (according to the established form).
2. Scan of the first page of the passport, which will be used for the trip (*pdf or jpg*).
3. Information: date and time of arrival/departure, number of flights or train (including the rail car number), car or bus registration number.
4. For accreditation:
 - name of department, service, organization and position (*full*);
 - head of delegation/delegate(s)/ member of delegation (*specify*).
5. An information request for booking a room(s) for accommodation in the official hotel for the Conference participants (*single, double, twin*).

This information will be used by the organizers of the Conference for arrivals, departures, hotel rooms booking, production of accreditation badges and solving other organizational issues.

2. Registration of participants

The country participating in the Conference provides a confirmation letter of participation, registration form and other information (according to section 1) **not later than October 2, 2023** to two addresses (according to section 9).

3. Official hotel of accommodation

The official hotel of accommodation: «**Marriott Hotel Harbin River North**».
Address: *Chuangxin Yi Road, 199, Harbin, Heilongjiang, China, 150028.*

4. Accommodation cost

The cost of staying at the hotel per day:

- single room 40 USD per day (with one breakfast);
- double room 56 USD per day (with two breakfasts).

Payment for the hotel during check-in in cash or by a credit card in yuan (Union Pay, Master, VISA, American Express cards are accepted, dollar and euro exchange services for yuan are provided at the reception).

5. Accreditation and registration

Accreditation and registration of participants will be organized at «*the Marriott Hotel Harbin River North*» on October 25, 2023 from 10:00 (local time).

6. Transport

Participants of the Conference are provided with transportation services during the entire official period of stay.

7. Meals

The Conference participants will be provided with meals at «*the Marriott Hotel Harbin River North*» throughout the official period of the event.

8. Financial documentation

Financial accounting documentation for accommodation is provided by the hotel administration.

Business trip documentation for certification is handed over on the day of accreditation and registration.

9. Contacts

- The Executive Directorate of the International Sport Federation of Firefighters and Rescuers:

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E-mail: isffr.2001@gmail.com

- Ministry of Emergency Situations of the People's Republic of China:

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